

Center for Languages

The Centre for Languages has been established with the aim of promoting knowledge of Indian and foreign languages and literatures, especially among the younger generation. The crucial role of language skills in personal and professional life is universally proven. In the contemporary era of globalization, it has become imperative to be proficient in both native and foreign languages. Therefore, with the objective of equipping students with the vital communication skills to succeed in the highly competitive international arena, the Centre for Languages proposes to offer a range of programmes.

- M.A. English Language and Literature
- PG Diploma in Functional Hindi and Translation
- Certificate Courses in Indian Languages: Hindi, Telugu, Sanskrit
- Certificate Courses in Foreign Languages: Professional English Communication, French, Spanish, German, Japanese, Mandarin
- Certificate Courses in Soft Skills and Gandhian Literature

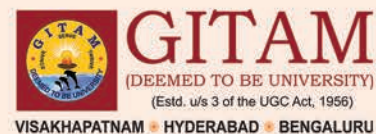
GITAM School of Gandhian Studies

Gandhi Institute of Technology and Management (GITAM) is a frontline deemed university offering quality education of global standards in diverse disciplines such as Engineering, Pharmacy, Science, Management, Law and International Business with campuses in Visakhapatnam, Hyderabad and Bangalore. Recognizing the holistic education the University is imparting the Ministry of Human Resource Development, Govt. of India ranked GITAM as "A+" category among the universities of its kind. This tribute is symbolic of the 38 years of its track record in maintaining high standards in quality teaching, research and consultancy. Recently NAAC accredited GITAM with 'A+' Grade.

The School of Gandhian Studies offers BA Social Science, an interdisciplinary programme with special emphasis on Civil Services Preparatory modules, MA Applied Psychology to prepare students for careers in psychology, MA English Language and Literature offering a unique advantage of ensuring enriching careers in corporates, teaching, research and publishing. The School also offers certificate courses in Indian and Foreign Languages, Psychometrics, Gandhian Literature, Soft Skills, Yoga, Counselling Psychology and Child Psychology.

Visakhapatnam - the City of Destiny

Visakhapatnam, a place of unique charm, is an exotic mixture of nature's very best with high ranges of Eastern Ghats in the West and Bay of Bengal in the East. It is a tourist paradise with long beaches, hills and mountains and popular tourist resorts of Araku Valley, Borra caves and Buddhist excavations. With its exquisite beauty and archeological treasures, it attracts tourists from far and wide.



CENTRE FOR LANGUAGES GITAM SCHOOL OF GANDHIAN STUDIES



WORKSHOP on EFFECTIVE TECHNICAL WRITING SKILLS IN ACADEMIC SETTINGS

December 6-8, 2018

About the Workshop



Technical writing skills are a major component of academic communication today especially in higher education and research. In the world of academics, effective technical writing aims at communicating specific information in the most efficient manner to a specific audience to attain a specified goal. A thorough grounding in academic technical writing skills lays the foundation for success in varied professional and industrial settings.

Keeping in mind the above, the Centre for Languages, GITAM School of Gandhian Studies (GSGS) proposes to organise a three day technical writing workshop with the following objectives:

- Awareness of writing in an academic environment
- Introduction to the basics of technical writing in an academic setting
- Imparting the mechanics, strategies and techniques of writing important academic documents.

While the workshop is open to the general public, it is designed for the following who need to frequently write technical documents in academic settings:

- a. Students
- b. Researchers
- c. Teaching Faculty
- d. Academic Administrators and Professionals

DATE & TIME : December 6 - 8, 2018, 9.30 am to 4:30 pm

VENUE : Gandhi Sandesh Sabha, GITAM School of Gandhian Studies

Salient Features:

1. Hands on training in basic language skills
2. Highly qualified and experienced resource persons
3. Interactive sessions with up-to-date course material.

Fee:

For Professionals and Academicians: Rs. 1500 / - per head

For Students and Research Scholars: Rs. 750 /- per head

All participants will be given course materials and certificates of participation. Attendance on all three days and for the full duration of the workshop is compulsory.

Registration and Mode of Payment:

Last Date of Registration : **November 20th, 2018**

Please mail the filled in Registration form (attached) to rosittajoseph.valiyamattam@gitam.edu

1. Direct payment of Cash at GSGS Office
2. NEFT Details :

Seminars and Workshops – School of Gandhian Studies

Account No. : 761302010000701

IFSC Code : UBIN0576131

Bank Name : Union Bank of India

Branch : GITAM Campus, Rushikonda, Visakhapatnam

For more details Contact :

Dr. Rositta Joseph

Workshop Convenor & Co-ordinator, Centre for Languages

GITAM School of Gandhian Studies, Visakhapatnam.

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Ph: 9705748318, 0891-2840317 Visit: www.gsgs.gitam.edu



**GITAM Deemed University
(Accredited with A+ by NAAC)
GITAM School of Gandhian Studies
Centre for Languages
WORKSHOP ON EFFECTIVE TECHNICAL WRITING SKILLS IN
ACADEMIC SETTINGS (6-8 Dec, 2018)**

Name

Designation

Institution

Official Address

Residential Address

Mobile:

Phone Office:

Phone Residence:

Email:

NEFT details:

Bank:

Amount:

Date:

Signature: